

Coconino High School Student /Parent Handbook



“Press On – Panther
Strong”

*This handbook is intended to provide a general understanding of the policies, practices and procedures used at Coconino High School. For a more in depth explanation of the policies please refer to the Flagstaff Unified School District Policy Manual at;
<http://policy.azsba.org/asba/Z2Browser2.html?showsset=allmanuals>*

Notice of Nondiscrimination

It is the policy of Flagstaff Unified School District to prohibit discrimination and harassment in any program and activity, including Career and Technical Education programs, and to provide equal access to all students regardless of sex (Title IX), race, color, religion, ancestry, national origin (Title VI), gender, age, sexual orientation or physical disability and/or medical condition (Section 504) in admissions to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of their operations. The lack of English language skills shall NOT be a barrier to admission or participation in the district's activities and programs. In addition, the right of a student to participate fully in classroom instruction shall not be abridged or impaired because of any other reason not related to the student's individual capabilities. No student shall be precluded from enrolling in any fee course by virtue of inability to pay. Financial assistance information may be obtained from the building counselors of building principal. FUSD Career and Technical Education department does not discriminate in enrollment or access to any of the programs available. FUSD offers the following Career and Technical Educational programs under the ADE designated Career Preparation: **Graphic Communications; Information Technology; Carpentry Technology; Agriculture – Renewable Natural Resources; Business Management and Administrative Services; Automotive Technologies; Culinary Arts; Design and Merchandising; Drafting and Design Technology; Early Childhood Education; Electronic Technology; Marketing, Management and Entrepreneurship; Nursing Services; Welding Technology; and Career Explorations.** Note: not all CTE programs are offered at each of FUSD's three high schools, however all CTE courses are open to any student regardless of location of residence.

FUSD also does not discriminate in hiring or employment practices.

This notice is required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Americans with disabilities Act of 1990. Questions, complaints, or requests for additional information regarding these laws may be forwarded to the designated compliance coordinator.

FUSD Compliance Coordinator
3285 E. Sparrow Avenue
Flagstaff, AZ 86004
(928) 527-6000

Política Antidiscriminatoria

El Distrito Escolar Unificado de Flagstaff (FUSD) prohíbe la discriminación y el acoso en cualquier programa y actividad, incluyendo la Orientación Vocacional y los programas de Educación Tecnológica. y proporciona el acceso igualitario a todos los estudiantes, sin importar sexo (Título IX), raza, color, religión, antigüedad, nacionalidad, origen (Title VI), género, edad, orientación sexual, o impedimentos físicos y/o condición médica (Sección 504) la admisión a sus programas, servicios, o actividades, el acceso a ellos, en el trato a los individuos, o en cualquier aspecto de sus operaciones. La falta del manejo del Inglés NO debe ser una barrera para la admisión y la participación en las actividades del distrito. Además, del derecho de los estudiantes a participar completamente en la enseñanza no debe ser obstruido o impedido por cualquier otra razón que no este relacionada con las capacidades individuales de los estudiantes. Ningún estudiante debe ser excluido de las clases con pago obligatorio por falta de dinero. Se puede obtener Información para asistencia financiera con el consejero en la oficina del director. La Educación Vocacional y la Educación Tecnológica del FUSD no discrimina en la inscripción o el acceso a cualquiera de los programas disponibles. FUSD ofrece los siguientes programas de Orientación Vocacional y Educación Tecnológica. Los Programas de Orientación Vocacional y Educación Tecnológica del ADE designados como Preparación Vocacional: **Comunicación Gráfica; Información Tecnológica; Carpintería; Agricultura – Renovación de los Recursos Naturales; Contaduría y Administración de Empresas; Mecánica; Artes Culinarias; Diseño Publicitario; Dibujo Técnico; Educación Pre-escolar; Electrónica; Mercadotécnica; Enfermería; Soldaduría; y Orientación Vocacional** . Nota: no todos los programas de CTE se ofrecen en cada una de las tres Preparatorias del FUSD, no obstante, todos los cursos del CTE están abiertos para cualquier estudiante sin importar el lugar donde reside.

El FUSD tampoco discrimina en la contratación de empleados.

Este aviso es requerido por el Título VI del Acta de los Derechos Civiles de 1964, Sección 504 del Acta de Rehabilitación de 1973, Título IX de Las Enmiendas a la Ley de Educación de 1972, Acta de Discriminación por la Edad de 1975, y el Acta de los Minusválidos Estadounidenses de 1990. Preguntas, quejas, o peticiones para obtener información adicional en relación a estas leyes pueden ser dirigidas al Coordinador encargado del acatamiento legal.

Coordinador de la Oficina para el Cumplimiento Legal del FUSD
3285 E. Sparrow Avenue
Flagstaff, AZ 86004
(928) 527-6000

FUSD Governing Board

Name	Title	Email
Christine Fredericks	President	Cfred.fusd@gmail.com
Kathryn Kozak	Clerk	kathryn.kozak@gmail.com
Paul Kulpinski	Member	kids@kulpinski.net
Sarah Ells	Member	Sarah.e.ells@gmail.com
Kim Khatibi	Member	kimkhatibi@gmail.com

FUSD Administration

Name	Title	Email	Phone
Barbara Hickman	Superintendent	Bhickman@fusd1.org	928.527.6001
Mary K Walton	Assist. Superintendent	mwalton@fusd1.org	928.527.6021
Bob Kuhn	Assist. Superintendent	bkuhn@fusd1.org	928.527.6010
Scott Walmer	Director of Finance	swalmer@fusd1.org	928.527.6062

District Office			928.527.6000
Transportation			928.527.2300
Food Service			928.527.6090

Coconino High School Administration

Title	Name	Contact Number	Email
Principal	Stacie Zanzucchi	928.773.8201	szanzucchi@fusd1.org
Asst. Principal/Curriculum	Cris Holmes	928.773.8434	cholmes@fusd1.org
Assistant Principal/Discipline	Steve Bonderud	928.773.8216	sbonderud@fusd1.org
Principal's Assistant	Becky Gonzales	928.773.8212	bgonzales@fusd1.org
Athletics Director	Eric Freas	928.773.8240	efreas@fusd1.org
Counseling Office		928.773.8220	
Attendance Office		928.773.8211	
Attendance (24 hour)		928.773.8404 x 4002	
Main Office		928.773.8200	
Nurse	McKenzie Bevirt	928773.8202	lmbevirt@fusd1.org
Registrar	Cary Mortensen	928.773.8230	cmortensen@fusd1.org
Data Clerk	Jennifer Milius	928.773.8213	jmilius@fusd1.org
Bookstore	Pat Therrien	928.773.8234	ptherrien@fusd1.org

Additional contact information for staff at Coconino High School can be found at www.fusd1.org/chs

CHS Bell Schedule

Monday	Tuesday	Wednesday	Thursday	Friday
Period 0 6:45-7:40	Period 0 55 minutes	Period 0 55 minutes	Period 0 55 minutes	Period 0 55 minutes
Period 1 7:50-8:50	Period 1 60 minutes	Period 1 7:50-9:15 85 minutes	Period 3 7:50-9:35 105 minutes (Homeroom 9:15-9:35)	Period 1 60 minutes
Period 2 8:55-9:50	Period 2 55 minutes			Period 2 55 minutes
Period 3 9:55-10:50	Period 3 55 minutes	Period 2 9:20-10:45 85 minutes Combined Lunch 10:45 - 11:20	Period 4 or 5 9:40-11:05 85 minutes Combined Lunch 11:05 - 11:45	Period 3 55 minutes
1st Lunch 10:50-11:20	1st Lunch 30 minutes			1 st Lunch 30 minutes
Period 4 10:55-11:50	Period 4 55 minutes			Period 4 55 minutes
Period 5 11:25-12:20	Period 5 55 minutes	Period 6 11:25-12:50 85 minutes (Students are released to home at 12:50)	Period 7 11:50-1:15 85 minutes	Period 5 55 minutes
2nd Lunch 11:50-12:20	2nd Lunch 30 minutes			2nd Lunch 30 minutes
Period 6 12:25-1:20	Period 6 55 minutes			Period 6 55 minutes
Period 7 1:25-2:20	Period 7 55 minutes	Teacher Collaboration 12:55-2:20	Pathways 1:20-2:20	Period 7 55 minutes
Period 8 2:30-3:25	Period 8 55 minutes	Period 8 55 minutes	Period 8 55 minutes	Period 8 55 minutes

Lunches: Monday, Tuesday, Friday

1st Lunch 10:50-11:20
2nd Lunch 11:50-12:20

Students with no 4th period
Students with no 5th period

Wednesday

Combined Lunch 10:45-11:20

Thursday

Combined Lunch 11:05-11:45

School Holidays 2015-2016

Days missed because of inclement weather may be made up at the discretion of the Governing Board.

Teachers Begin

Classes Begin

Labor Day

Fall Holiday

Veterans' Day

Thanksgiving

Winter Recess

New Year's Day

M.L. King Day

Presidents' Day

Spring Break

Last Day of Classes

Memorial Day

August 3, 2015

August 6, 2015

September 7, 2015

October 15 – 16, 2015

November 11, 2015

November 25 - 27, 2015

December 21 – December 31, 2015

January 1, 2016

January 19, 2016

February 15, 2016

March 14- 18, 2016

May 26, 2016

May 30, 2016

*Please check the district calendar for make-up snow days

Rights and Responsibilities

Rights

A "right" is something that belongs to you and cannot be taken away by anyone. Your classmates and teachers have the same rights:

1. **You have a right to a safe school.**
This means that your school should provide safe classrooms, equipment and rules to ensure your safety at school.
2. **You have a right to be respected and treated with kindness at school.**
This means that others should not laugh at you, make fun of you, or hurt your feelings. No one is to embarrass you in front of the class.
3. **You have a right to be an individual at school.**
This means you should be treated fairly whether you are tall or short, boy or girl, dress or talk differently or it takes you a little longer to get the right answer.
4. **You have the right to work without being bothered.**
This means that others should not bother you as you responsibly make good use of your time.
5. **You have a right to express yourself.**
This means that you may talk freely about your ideas and feelings when appropriate.
6. **You have a right to tell your side of the story.**
This means that you may tell your side of the story when accused of breaking a rule.

Responsibilities

There are some things you should do without being told. Some of these things you do for others and some of these you do for yourself.

1. **You have a responsibility to come to school.**
This means that you come to school every day, on time, unless you are sick or excused.
 2. **You have a responsibility to practice good personal cleanliness.**
This means that you come to school clean.
 3. **You have a responsibility to take care of property.**
This means that you take care of school property and respect the property of others.
 4. **You have a responsibility to obey school rules.**
This means observing all safety, playground, and classroom rules.
 5. **You have a responsibility to complete your classroom assignments.**
This means to do your best with your class assignments and homework, and hand them in on time.
 6. **You have a responsibility to take messages home.**
This means that it is important for you to take all school messages to your parents/guardians.
 7. **You have a responsibility to help make school a good place to be.**
This means being thoughtful, respectful, and courteous to others.
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Academics & Graduation Requirements

Required Class: One that must be completed in order to graduate

Elective Class: Any other class in which a student may enroll

Units of Credit = One half (.5) unit of credit is earned for each term course completed with a passing grade.

- **Successfully complete the following units for your graduating class depicted in the table on the next page.**

Please Note:

*** Remember, it is your responsibility alone to make sure that you have to sufficient number of credits and required courses to graduate. If you have a question, it is your responsibility to contact your counselor.**

Grades

Grades will be:

A = 4 points – outstanding

B = 3 points – above average

C = 2 points – average

D = 1 point – below average, but passing

F = 0 points – failing

- Contact your student's teacher for specific grading procedures.
- Grade point average (**GPA**) will be figured on the above scale.
- Advanced Placement classes with weighted grades are included in GPA. See your specific counselor for admission requirements and Advanced Placement course offerings.

AP Weighted Grade Scale

A = 5 points

B = 4 points

C = 2.5 points

D = 1 point

F = 0 points

Report to Parents

It is the policy of the high school to inform parents if their child is doing unsatisfactory work in any class.

Students and parents are encouraged to request conferences with a counselor or teacher as soon as they see indications of possible failure rather than waiting for failure or a grade report to arrive.

Parents are encouraged to discuss, with appropriate school officials, any problems they or their children are having with school.

FUSD High School Graduation Requirements

Subject	Credits Required
English	4
Math	4
Science	3
Social Studies	3
Fine Art/CTE Rotation	1
Physical Ed/Health	1
Electives	6
Total Credits Needed	22

Please note that colleges and universities may have other course requirements.

Note to College – Bound Students

- Discuss college with your counselor. Borrow college catalogs from the guidance office. Utilize your Naviance account for up to date information on colleges and universities.
- Attend meetings at school with college representatives. Be familiar with required admission tests, financial aid, scholarships and application procedures
- Attend the Northern Arizona Regional College Night in September.
- Visiting colleges is the best way to learn about that institution and their offerings.
- Write to the colleges of your choice for applications for admission, scholarship and housing information, and a general catalog. All information now can be found on the institution's website.
- To apply for scholarships or financial aid, see your guidance counselor in September of your senior year or earlier. All scholarship information is posted through your Naviance account, make sure to utilize the scholarship search engine and scholarship list
- To attend an out-of-state institution, secure information for admission requirements early in your high school career. This improves your chance of being accepted at the college of your choice. If interested in attending an out-of-state college or university, you should follow the requirements stated in the catalog of the school you plan to attend.

Entrance Requirements for Arizona Universities

General Requirements

Students must meet the aptitude requirement with a minimum 3.0 GPA in the core curriculum (16 courses) OR rank in the upper 25 percent of their high school graduating class OR achieve required standardized test scores on the ACT (22) or SAT (1040).

CORE Course Requirements

- English – four credits
- Social Studies – two credits
- Mathematics – four credits (Algebra I, Geometry, Algebra II, plus one credit for which Algebra II or advanced Algebra is a prerequisite)
- Laboratory Science – three credits (biology, chemistry, physics, earth science)
- Foreign Language – two credits in the same foreign language
- Fine Arts – one credit (performance based: music, art, drama)

Entrance Requirements for Arizona Community Colleges

High school diploma or GED (Graduation Equivalency Degree) is required. Contact individual colleges for any additional information.

Transfers from a Non-Accredited School

Students entering from a non-accredited high school will be admitted. Recognition of credits earned at a non-accredited high school may be dependent upon several factors. Please contact a school counselor at the school you are interested in attending.

Student Transfer

The district administration may permit a transfer of students within the schools when the principals and parents consider it advisable. Transfers must be approved by the sending and receiving principals. If a student enrolls in a high school and is approved to transfer to another school, he/she may be ineligible for AIA athletic competition for one calendar year

College Admission Tests

Students entering college will be required to take either the ACT or the SAT. The ACT is currently administered to all FUSD students during their junior year. For PSAT (recommended for all sophomores and juniors) and SAT information please contact the College Board at www.collegeboard.org.

Scholarships

The Internet is the best sources of scholarship information. The guidance office does have some scholarship information on local, state, and national scholarships.

Since the cost of college education increases each year, it becomes necessary for more and more students to have financial help to continue their education after high school. Those to whom the best scholarships are awarded, however, do not receive them on the basis of one or two years of hard work in high school. These students start their preparations at the beginning of ninth grade and continue working hard all the way through school.

General School Policy

Arizona Parents Bill of Rights

The Arizona Parents Bill of Rights can be found at: <http://www.azleg.state.az.us/ars/1/00602.htm>.

FERPA – Family Educational Rights and Privacy Act (FERPA) and the Disclosure of Student Information
<http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>

FERPA provides that an educational agency or institution that receives Department funds may not have a policy or practice of denying parents and eligible students the right to:

- Inspect and review education records;
- Seek to amend education records;
- Consent to the disclosure of personally identifiable information from education records except as specified by law.

Records Confidentiality

Please see the form and information at

<http://www.fusd1.org/cms/lib03/AZ01001113/Centricity/Domain/27/FUSD%20Opt%20Out%20Form%20109%20%20Rev%202015.pdf>

Highly Qualified Staff:

Parents of students enrolled in the Flagstaff Unified School District have the right to request the following information on the qualifications of those staff members – teachers and paraprofessionals – who provide instructional services and support to their own child/children. The only information that can be requested by parents is:

1. Educational Level: degree obtained and areas of specialty (majors and minors)
2. Certification/Licensure: state certification/ licensure obtained with subject areas/grade levels specified.
3. State Qualifications: provisional or emergency certification or waiver of licensure criteria.

To obtain this information, please contact the principal's office at the school for the form to request this information.

Guidance & Counseling

High School Counseling offices provide a comprehensive guidance program which addresses the personal, social, career and academic needs of all students, promoting the formation of responsible citizens. Counselors may provide these services through individual meetings, small and large group presentations and/or classroom presentations.

Career Planning Center

The purpose of The Career Center is to help students become more aware of the need for career planning and to provide counseling and materials for independent research in order to make realistic choices concerning careers.

Class Load for Students

Freshmen, sophomores and juniors must be enrolled for six (6) periods daily. Seniors should be enrolled for six (6) periods unless in a CAVIAT program that includes a release period to attend class at a different site. Juniors and seniors may qualify to enroll concurrently in NAU or CCC Courses. See your counselor for details. Seniors may also have the option of having an approved No Hour pending counselor approval.

Registration Fees

Students in high school may be required to pay registration fees to cover such costs as locker rentals, and other class fees. Schedule of fees are available in the school office.

Student Information

The reporting of correct and accurate student information is essential in maintaining proper school records. Students providing false information will be subject to disciplinary measures.

Change of Address;

Students should notify the Data Clerk immediately of address or phone number changes during the year.

Removal of an Incomplete Grade

A student must complete his/her specified amount of work within **two weeks after the end of the grading period** unless prior arrangements have been made with the school. If the grade is not changed within the specified time period, it will become a failing grade. It is the student's responsibility to make up the work and remove the INCOMPLETE. Once the final grade is rewarded, it cannot be subsequently changed.

Schedule Change Policy

The student is most likely to get into his/her desired classes by giving thoughtful consideration to the decisions made during registration. Careful planning will ensure the student a more positive experience for the next year.

1. Anticipated schedule changes for 1st semester or 2nd semester must be done prior to the beginning of school.
2. All requests for schedule changes after the first day of school must have administrative approval and parent involvement. **No schedule changes after the second (2nd) week of the semester are allowed.**
3. If, after school starts, the student is considering a schedule change for the 2nd semester or has received an F (failing) for a class, he/she must initiate this change before winter break. No schedule changes after the second week of the semester are allowed.
4. Absences from classes will be counted on the record from the first day of school for every day the student is not in class unless the student is a transfer from another school.

Early Graduation

Per FUSD Policy **IKFA**, a student may graduate in 3 ½ years by taking approved classes in summer school, concurrent enrollment, extension, or by correspondence. A maximum of 4 correspondence credits may be counted. Only 1 credit may be earned in each of the following areas: English, math, science or social studies. To be considered for early graduation students and their parents must submit a written request to the principal during the year prior to their graduation after consulting with their counselor. The deadline for early graduation applications is May 1 of the year prior to graduation.

Withdrawal from School

To withdraw, a student must report to the office for instructions and procedure to be followed. Final clearance will be given when the forms are completed and a parent's permission note is recorded.

Summer School

The FUSD summer school program is designed as a MAKE-UP opportunity only. FUSD Students are referred to attend summer school because they have failed the course during the regular school year and/or due to absences. Students cannot take a course to get ahead in their studies due to the limited amount of hours in the summer school schedule. Registration begins in April and each middle and high school accepts their student registration forms and payments until end of the school year.

Transcripts and Student Records

All transcripts are mailed directly from school to school through the Counseling Office.

Student records are considered confidential. They contain information of a personal nature recorded on the pupil and are retained for future use by the school. Student records shall be available under the following circumstances:

- When they are used by the professional staff of the school district in which the student is in attendance.
- When they are requested by a school district, employer, or institution if approved by the parent or guardian of the student.
- When they are requested by a State or Federal agency as long as the records do not identify the student.
- When they are requested by a parent or guardian upon confirmation of identity.
- When they are requested by the pupil or person who is over the age of eighteen and whose records are maintained by the school.

The parent or guardian has the right to attach a written response to any item in the records when the accuracy is disputed.

Withdrawing from school prior to the end of the year or semester

Students are encouraged to complete the entire term. Sometimes circumstances dictate that a student must leave before a term is completed. Students who find themselves in this situation must realize that leaving early might cause a lower grade, even a failing one.

When a request is made to leave early, two guidelines are followed: (1) A student is granted "withdrawal grades" which are used only to transfer to another school. **These are not final grades.** (2) In special circumstances, judged on an individual basis, the principal may allow a student to terminate early without taking semester exams. Failure to take them may affect the final grade.

Homework

Homework is valuable and necessary as adaptation, application, and extension of classroom experiences. Homework teaches the skills of independent study and learning outside the school. Appropriate and reasonable homework such as enrichment, reinforcement and completion of work will be assigned. Assignments will be given clearly and concisely. It is recognized that some classes will require more practice in developing skills and comprehension and will necessitate more study at home.

The primary focus during the school year is the student's academic program. Parents are encouraged to evaluate their student's after-school commitments at home, employment and extracurricular activities which may conflict with the student's ability to complete homework.

Homework at the senior high level shall be considered a necessary part of the learning process and a legitimate demand on the non-class time of students. At the secondary level, completion of required class work, application of skills acquired in class, preparatory reading, research and development of long-term projects are all to be considered appropriate and necessary homework assignments.

Students carrying a full schedule should anticipate at least two hours of homework per night, with some variation to be expected depending on the program of the individual student. Students involved in advanced academic courses can expect, by the nature of their programs, to spend more than this amount of time.

Make-Up Work

- Class work for excused absences must be made up within time equal to the number of days of absence.
- Class work must be made up if the absence is truancy and no credit will be awarded.

- Class work must be accepted for full credit for absences resulting from out-of-school suspensions. Students are responsible for work missed during their suspensions. Makeup work will be requested within the first two days of suspension. Following their return, students will have one day for each day missed to turn in work missed.

Honesty and Integrity

Cheating and dishonesty need to be addressed by an educational institution because society has high expectations for schools. Any action that may be construed as dishonest or cheating is a serious matter. Each violation will be handled on an individual basis and may result in disciplinary action.

Literature Distribution in Schools

Written materials prepared by or on behalf of the Flagstaff Unified School District that are directly related to the programs, curriculum, and activities of the District may be distributed at any time by teachers and other district employees or volunteers. All materials distributed to students from groups outside FUSD are required to be approved by the District Office.

Child Find

If you suspect that your child, age 3-21, has a disability, screening, evaluation, and Special Educational services are available at no cost to you if you live within the boundaries of the Flagstaff Unified School District. Information is also available to you for children under the age of 3. Please call 527-6116 to initiate the referral process, or you can view the information on our website at <http://www.flagstaff.k12.az.us>

General Information

Parking

Please read this policy carefully. FUSD retains the right to revoke a parent's or student's parking privileges due to negligent or reckless driving or failure to follow any rules set out in the Handbook and FUSD Policies. FUSD also reserves the right to have any vehicle on campus without a valid parking permit towed from the school parking lot, booted, and/or cited.

Student parking on school grounds is a privilege limited to students who possess a valid driver's license and vehicle insurance. Student vehicles parked on school grounds must be registered and pay the appropriate fees with the school and display a current decal on the front windshield of the driver's side

This will help staff identify someone who do not belong on our campus. Seniors may reserve their own spot in senior parking lot for a fee which allows the senior to decorate their parking spot as long as the decorations follow school policy. All other parking on our campus is free to registered vehicles with a school parking pass. To receive a free parking pass you must register your vehicle at the school's book store. Vehicles parked in any location on our campus without a clearly visible school parking pass will be subject to towing, booting, and/or citation by FUSD or the City of Flagstaff Police Department.

High School Administrators retain the authority to conduct routine patrols of the student parking lots and inspections of the exteriors of automobiles on school property. The interiors of vehicles may be inspected whenever a school authority has a reasonable suspicion to believe that illegal or unauthorized materials are contained inside. Such patrols and inspections may be conducted without notice and without consent, searches may be conducted without a search warrant in the circumstances listed above.

Athletics and Activities

FUSD offers a variety of major sports on the varsity, junior varsity and freshmen levels in which students may participate. We encourage and welcome all students to participate in one or more sports and family members and friends to become involved with the various booster clubs.

All athletes, spirit line members, and music participants are required to have a clearance packet completed and on file with the athletic director's office before participation in practice or contests. This includes a physical examination that must be given by an M.D. or D.O. after March 1 and will be good through June 5 of the following year.

All forms are available online.

Please see the Athletic Handbook for further information.

Nurse's Office

The nurse's schedule is posted in his/her office and on the office door. Only first aid is given at school. In cases of emergency, the parents / guardians will be contacted. Any medication which students must take under doctor's direction during school hours must be registered with the school nurse.

Illness During the School Day

If a student becomes ill during the day, he/she is to get a pass from the teacher to the nurse's office. If the condition warrants, parents will be called. A prolonged stay in the restroom because of illness is considered ditching class; a student must go to the nurse's office if ill.

Immunization

The school will follow the state law in regards to the health regulations relating to immunization and school attendance.

Families who "opt out" of immunizations

Families who choose to opt out of the required immunizations must fill out the appropriate forms and submit them to your school. Pupils who lack documentary proof of immunization shall not attend school during outbreak periods of communicable immunization-preventable diseases as determined by the department of health services or local health department. The department of health services or local health department shall transmit notice of this determination to the school administrator responsible for the exclusion of the pupils.

Please see:

<http://www.azleg.gov/FormatDocument.asp?inDoc=/ars/15/00873.htm&Title=15&DocType=ARS>

Injuries

If a student is injured while in a supervised activity, he/she immediately should report the injury to the supervising teacher. Athletes should report all injuries to the athletic trainer.

Student Insurance

Student Insurance is made available through a private vendor to all students in the Flagstaff District at student expense. The district does not carry student accident or medical insurance. Check at school office for information.

School Lunch Program

Breakfast and Lunch is served every day for a predetermined cost. FUSD schools participate in the Federal free and reduced Lunch program for those qualified. The school lunch program follows District nutritional guidelines.

Student I.D. Card

A photo identification card will be issued to each member of the student body. The card should be carried at all times and must be presented upon request to faculty and/or administration. The student ID card may be used for admittance to school activities such as dances and athletic games.

Student Picture Taking

The administration may permit the taking of school day pictures of students.

Visitors

All visitors to FUSD schools must check in at the front office. . Anyone who does not comply with the guest pass policy will be cited for trespassing at the discretion of the administration.

Personal Property

The school shall not assume responsibility for the theft of, for the loss of, or damage to, personal property stored, installed, used or brought to the school premises.

Lockers

Upon entry to school, students will be assigned a locker and padlock. Students must use the lock issued by the school. The school will not be responsible for any valuables in your locker. Students should not keep valuables in lockers. Valuables which must be kept at school for a day or two may be stored in the school safe. Students will be charged a replacement fee for lost locks. Lockers are the property of the school.

Lost and Found

If a student loses something, he/she should check with the receptionist at the counter in the office. It is a good practice to print the student's name inside book covers and to have articles of clothing (coats, tennis shoes, etc) and other valuables so marked.

Telephone

Students must have permission to use school phones to contact a parent/guardian. Please see the FUSD cell phone policy in this Handbook for information on appropriate use of personal cell phones.

Student Messages

If you need to reach your student for an emergency, please contact the front office and we will get the emergency message to your child.

Library

The library is used for special reading, periodical use and general research. Anyone abusing the library privilege will have future use restricted for an indefinite period of time.

Bus Transportation

Bus transportation is provided for students. Only through the cooperation of those riding in the buses can the district furnish the best school transportation and keep equipment in good condition.

No bus transportation will be provided within one and one-half miles of the school.

Student Conduct on Buses

The school district will not tolerate misbehavior on the buses. Students, while on the school bus, will be directly responsible to the bus driver. Disorderly conduct is sufficient reason for the driver to report the facts to the principal. The principals have authority to suspend students from the bus until the student's parent/guardian brings the student to school for a conference and satisfactory assurance is given to principal by the parent/guardian that the student will improve his or her behavior. If the student continues to cause problems, the driver will notify the principal or school representative, who will suspend the student's bus privileges for a designated period.

Remember:

- Riding the school bus is a privilege that may be revoked at any time.
- A bus driver may prevent any person from riding the bus who is unable to identify him or her as a student in attendance. This can be done by showing the current school I-D in disciplinary situations, and at any other time in the driver's discretion, the driver may ask to see a school I-D.
- Bus drivers are responsible for control and discipline while the bus is in operation.
- Conduct reports turned in by the bus driver may result in: student discipline, up to and including suspension or expulsion.
- Misbehavior on a bus can jeopardize the safety of everyone on board.

Dances

Each FUSD high school has Dance Guidelines that must be followed. Please request a copy of these guidelines at your school office or on the school's website.

Technology Resources

STUDENT USE OF SCHOOL COMPUTERS, HARDWARE AND SOFTWARE

While students are encouraged to use the computer as a tool, they must observe these rules of usage.

1. Students must receive permission from the teacher to use a computer
2. Students must sign a contract /agreement before the first time they use the computer and must log-in on sign-in sheet each time of use.
3. Students are not allowed to load any software, or download any programs from the internet without a clearance by the building technology person.
4. Computers are to be used for educational purposes. The computer is not to be used for unapproved or unacceptable exploration or play.
5. Any damage done to computers, programs installed without permission, or damage to others' files because of inappropriate use of the computer (malicious mischief or unapproved use) will be considered "Destruction of School Property," (ARS 15-842). Consequences for this offense are outlined in the student handbook.
6. Students must use appropriate etiquette, language, and judgment during computer use as given in the **Acceptable Use Agreement**. Violation will result in a discipline referral.
7. Teachers must report to the office as a disciplinary action any misuse of computers by students.
8. Students may lose privileges to use any computer in the building as a result of disciplinary action.
9. Teachers must NOT give out passwords.

TECHNOLOGY RESOURCES

(EDUCATIONAL USE OF AUDIO-VISUAL MATERIALS)

It is District policy that there is educational value in using audio-visual materials in classrooms only when such materials reinforce the concepts being taught and support District curriculum. Consideration must also be given to copyright laws and guidelines. Teachers are required to preview all audio-visual materials to determine appropriate curricular use and alternative educational experiences must be provided to accommodate parent or student objections to these materials.

No X or NC-17 Audio/Visual materials will be presented in any District school or to any class. This includes classrooms, district facilities, or lodging facilities where students are present during school-sponsored activities. High school teachers must notify parents of the showing of any movie/video with an R rating at least three days prior to showing it to any student.

Electronic Device Usage

All personal electronic devices, including but not limited to, cell phones, CD players, MP3 players, iPods, tablets, and accompanying ear buds and headsets are not to be used during instructional hours unless authorized by the instructor. Approval for students' use of such devices will be at the discretion of the classroom teacher. The following rules also apply.

- Students are required to turn electronic devices over to school personnel when requested.

- If a personal electronic device is used when prohibited by school personnel, the device may be confiscated. The item may be obtained by the parent or guardian from a site administrator.
- Use of cameras or camera features on an electronic device for use constituting an invasion of any person's reasonable expectation of privacy is strictly prohibited.
- Students violating this policy may be subject to disciplinary action up to and including suspension or expulsion from school.

Please note: Students bring personal electronic devices to school at their own risk. Administration will not conduct investigations for electronic devices if items are reported lost or stolen.

Digital Device Policy for Classroom Use

Student use of digital devices including smart phones, tablets, MP3 players and other hand held devices should be used to supplement instruction, not to replace or interrupt it. To that end, we will teach and expect acceptable, responsible, and appropriate use of that technology. During instructional times, use of electronic devices will be left to the discretion of the teacher and the teacher will use the Traffic Light Symbol to communicate which level of usage is permitted during class time.

- **A GREEN LIGHT indicates that technology may be used during the course of the hour.**
 - **A YELLOW LIGHT indicates that technology may be used, but only under the direction of the teacher during the course of that hour.**
 - **A RED LIGHT means that technology MAY NOT be used during the course of that hour. The device should not be visible or audible during this time.**
-
- Students are required to turn electronic devices over to school personnel when requested.
 - If such portable electronic devices are used when prohibited by school personnel, the device may be confiscated. The item may be obtained by the parent or guardian from a site administrator.
 - Use of cameras or camera features on a portable device for use constituting an invasion of any person's reasonable expectation of privacy is strictly prohibited.
 - Students violating this policy may be subject to disciplinary action up to and including suspension from school.

Consequences

1st Violation: Students will be reminded of the electronic device policy

2nd Violation: Teacher will complete a minor infraction form and student or teacher will communicate the infraction to parent or guardian.

3rd Violation: Tier 2 disciplinary action will occur and phone will be confiscated.

Continued violations will result in disciplinary action determined by Administration.

Please note: Students bring personal electronic devices to school at their own risk. Administration will not conduct investigations for electronic devices if items are lost or stolen.

Social Media

The wide variety of social networking tools presently available provides students easy access to share important news and events with each other. Social media sites such as Twitter, Facebook, Internet Forums, weblogs, social blogs, micro blogging, Wikis, podcasts, photographs, video rating, social bookmarking and others have many benefits in our world; however, they may also be disruptive when inappropriate posting or usage occurs. Using these communication tools in an inappropriate manner can have negative consequences, especially if unkind words or threats are used with intent to hurt others.

FUSD recognizes and supports its students and staffs rights to freedom of speech, expression and association, including the use of social networks. In this context, each student and staff member must remember that participating in FUSD activities is a privilege, not a right. Any online postings or usage must be consistent with federal and state laws, as well as, team, school and district policies.

Prohibited content includes, but is not limited to, the following:

- * Sexually explicit, profane, indecent, illegal or defamatory language/images or actions
- * Derogatory language regarding school personnel or other students
- * Comments designed to harass or bully students and/or school personnel
- * Nude, sexually-oriented or indecent photos, images or altered pictures

Any use in school or out of school of computer software, computer networks, telecommunication devices, information technology, and related technologies, which disrupts or interferes with the educational process in any manner is prohibited and may result in removal from the school and a recommendation for expulsion.

Student Discipline Policy

Appropriate behavior is a necessary prerequisite to learning. Each student must conduct themselves properly and in accordance with school rules, regulations, and policies at all times. Each employee of the District is responsible for helping to enforce proper student conduct.

The District further recognizes that situations may arise that, in the best interest of the majority of the students and of the District, will necessitate the removal of a student or students from the school situation.

The District believes that close cooperation between parent/guardians and the school is the most effective method of preventing difficult situation from arising. The District recognizes its responsibility for helping to develop closer home-school cooperation and will:

- Inform parent guardians of situations that may be developing prior to the need for disciplinary action whenever possible.
- Develop and distribute clearly stated discipline policies, rules and regulations.

Students must accept responsibility for their conduct. Ultimately, parent/guardians must assume responsibility for the conduct of their children. The schools will assist parents whenever possible by recommending services and agencies that may be of assistance.

Learning is maximized in an environment that is physically and psychologically safe for students, faculty and staff. To maintain that environment, the following infractions are considered unacceptable and a cause for disciplinary action. These descriptions are broad in scope and call for the administrator of the Governing Board to exercise discretion (within Arizona law) based upon the merits of individual cases in terms of what appears best for the student and school. This list is not meant to exclude other infractions that might occur that could jeopardize the health, safety or welfare of others or interfere with the educational process. Please see the chart at the end of this section.

Infractions against Public Order

- Public Nuisance
 - Explosives
 - Making Bomb Threats
 - Setting off false Fire Alarms
- Loitering / Trespassing
- Disorderly Conduct
 - Disruptive classroom behavior
 - Disturbing a school meeting or activity
 - Vulgar or obscene language or gestures
- Engaging in lewd behavior
- Ethnic slurs
- Weapons
- Guns on school grounds
- Gambling

Infractions against Authority

- Insubordination
- Obstructing an investigative process
- Insult or verbal abuse of faculty or staff
- Assault of faculty or staff members
- Giving false identification or information calculated to mislead
- Resisting authority
- Forgery
- Violation of Governing Board or school rules or District Policy

Infractions against Property

- Vandalism or destruction of property at school, in transit to or from school, or during school related activities.
- Theft
- Arson
- Malicious mischief
- Graffiti

Infractions against Others

- Endangerment

- Creating a hazardous or physically offensive condition
- Harassment, threats, verbal abuse
- Slander
- Extortion
- Physical assault
- Improper sexual behavior
- Fighting
- Hazing
- Cyberbullying

Substance Abuse

- Drug possession or sale – (defined in ARS 13-3401). Also includes alcoholic beverages and inhalants
- Drug abuse – the non-medical use of a chemical or substance, legal or illegal, which results in an individual's physical, mental, emotional or social impairment.
- Non-medical use of drugs – the use of any drug by any person for purposes other than the prevention, treatment, or cure of an illness or disabling condition.
- Tobacco products of any kind, including chewing tobacco, e-cigarettes, and vapor products
- Drug related paraphernalia
- Alcohol

Permissible Penalties

The range of penalties that may be imposed for violations of student discipline rules include but are not limited to the following:

- Verbal Warning
- Written Warning
- Written notification to parents
- Probation
- Detention
- Suspension from transportation
- Suspension from athletic participation
- Suspension from social extracurricular activities
- Suspension of other privileges
- Exclusion from a particular class
- In – school suspension
- Involuntary transfer
- Suspension
- Expulsion
- Community service

Depending on the nature of the violation, student discipline shall be progressive, i.e. generally, a student's first violation merits a lighter penalty than subsequent violations. A district employee or agent should take into account all other relevant factors in determining an appropriate penalty. Penalties may be imposed either alone or in combination.

The following shows the range of disciplinary actions that may be taken with respect to problem areas. The range of disciplinary actions set forth below for a particular infraction serves as a guideline only. Under special circumstances, the District may impose a disciplinary action, alone or in combination, that falls outside the range of actions for a particular infraction.

Responsible Thinking Process

A process that teaches respect for others ...Through responsible thinking

A school discipline process that is an alternative to classroom management programs.

The intent of this school discipline process is to teach students who are acting as a disturbance within the school environment, how to search within themselves, reflect on their values, priorities, and standards, decide how they want to act, then learn to think of ways to achieve their goals without violating the rights of another.

A classroom management program, to be effective, must treat students the same way as those having difficulty in an academic subject: in a non-punitive, non-controlling atmosphere with understanding, respect and patience.

This is the Responsible Thinking Process (RTP).

It is based on Perceptual Control Theory (PCT) by Edward E. Ford, which explains how human beings act to control their perceptions in ways that are consistent with their standards and values.

A process that teaches respect for others through responsible thinking.

This unique discipline process is both non-manipulative and non-punitive. It creates mutual respect by teaching students how to think through what they are doing in relation to the rules of wherever they are this gives student's personal accountability for their actions. The key component of this process is its focus on how students can achieve their goals without getting in the way of others who are trying to do the same thing. In short, it teaches students how to respect others.

Students sent to the Responsible Thinking Classroom (RTC) will spend the period developing an action that outlines the behavior and corrections that need to be made to be successful. Once completed the RTC instructor will go over the plan and present it to the classroom teacher. Once accepted by the teacher the student will be accepted back into the class. Multiple classroom disruptions will result in further disciplinary actions to ensure a safe and non-disruptive learning environment for all students. Further disciplinary action will include; in school suspension; community service; and out of school suspension. Any student that is involved in an after-school extracurricular activity who is sent to the RTC for any reason will not be allowed to participate in the activity that day.

DURING SUSPENSION:

1. Student shall not report to school during the period of suspension, except in the case of in-school suspension, unless coming to the office on official business with prior arrangement from a school administrator. Student is expected to be under the supervision of a parent during school hours when serving suspension days at home. (7:00 a.m. - 3:00 p.m.).
2. Student is not to attend any school event at any school campus during out of school suspension.
3. All work missed during a suspension is eligible to be made up within the amount of days of the suspension.

Important Notice

1. (See A.R.S. 15-841, and 15-843) No pupil shall be suspended or expelled for any of the acts enumerated unless the act is related to school activity or school attendance. A pupil may be suspended or expelled for acts which are enumerated in this section and related to school activity or attendance which occur at any time, including, but not limited to, any of the following:
 - a. While on school grounds
 - b. While going to or coming from school.
 - c. During the lunch period whether on or off campus.
 - d. During, or while going to, or coming from, a school sponsored activity.
2. Disciplinary action will be taken if a student's behavior is disruptive to the instructional process or causes a danger to persons or property even though the offense is not defined in this Student Conduct Code.

Due Process Procedures

Due Process Procedures are described in Policy JK through JKE - E (Please use the link on the cover page to look up regulations contained in this handbook)

ATTENDANCE POLICY

FUSD High Schools strictly adhere to Arizona law (ARS-15-803) and Flagstaff Unified School District Policy, both of which require that students attend at least 90% of available class periods to receive credit. Any student collecting over 10 Attendance Marks (see definition below) at Coconino and Flagstaff High Schools in any class period during a semester will be placed on Attendance Probation and risk loss of credit.

Attendance Marks are defined as an absence or tardy in any given class. Any absence from class, excused or unexcused, will result in an attendance mark being registered against the student. A student arriving late to class will be marked tardy and accrue an attendance mark for that period. Students late to any class without an excuse will be marked absent. Exceptions to the attendance mark policy may be:

- Students assigned in-school Suspension
- School administration excused absences listed below.
 - Administrator / Office
 - Late Bus
 - Adverse Weather
 - School Activities
 - Other Circumstances which in the administrator's judgment qualify.

State law also mandates that the school record reasons for all student absences. Therefore, when a student is absent, it will be necessary for the parent/guardian to inform the school as to the reason for that absence. All absences not verified by parental or administrative authorization will remain unexcused. Please find below a listing of acceptable reasons under ARS 15-803 for a student to be absent from school that are excusable by their parent or guardian. In some instances school administration may require documentation:

- Bereavement
- Chronic Illness
- Illness / Medical
- Religious Holidays
- Vacation

Following are some other reasons that students miss school. These occasions are not excusable by a parent or guardian:

- Ditching / Truant
- Court Dates
- Juvenile Detention / Probation
- Runaway

The distinction between an Excused and Unexcused absence becomes very important as it relates to credit for work coming due during the time of the absence. Any classroom assignments that come due during a period of excused absence may be turned in upon the student's return for full credit. Class work missed during excused absences must be made up within a time equal to the number of days of absence. For example, a student absent for four days has four days after his or her return to make up missed class work. Any classroom assignments coming due during a period of unexcused absence will be recorded as a zero in the teacher's record book.

Please be advised: School policy does not allow parents, guardians, or students to excuse absences after the fact. Absences must be reported, either in writing or via telephone, by the student's parent or guardian no later than 9:00 AM on the day of the student's return.

Students wishing to leave campus for any reason during the school day must have administrative and parental permission. The student must follow the appropriate check out procedures in the attendance office before leaving campus or the absence will be considered to be truancy.

Students must be in the classroom prepared to work when the bell rings. Students arriving late to class create a significant distraction to their classmates and to the instructor.

Therefore, chronic tardiness will result in an administration referral and potential additional sanctions at the discretion of school administration.

School Activity Absences

District and AIA regulated activity guidelines will be followed for all school activity absences. If such regulations do not apply to the activity, and the student is failing any class, the student may be precluded from participating in the activity. If a student athlete has an absence, excused or unexcused, on a weekday he/she will not be allowed to practice or participate on that day. In the event that a student athlete has an absence, excused or unexcused, on Friday or the school day preceding a scheduled holiday break the student will be ineligible to participate in any athletic practice or contest until the next scheduled school day. A student athlete who, following established district procedures, pre-approves an absence may, with administrative approval, be deemed eligible to participate in school activities. Likewise, a student athlete who provides documentation of a doctor's appointment upon his/her return to school may, with administrative approval, be deemed eligible to participate in school activities.

ATTENDANCE PROBATION

In the event that a student collects 10 attendance marks during a semester, that student will be placed on attendance probation for the balance of that semester. Formal, written notification may be sent via US mail to the parent/guardian of the student within 5 school days of his/her placement on the Attendance Probation list. Once placed on the list progress grade reports for the student will, at the discretion of the site administrator, reflect either an "F" or an "LC" as opposed to the student's actual earned grade. Should the student fail to appeal Attendance Probation status or have an appeal denied, the "LC" will be replaced by an "F" on the student's permanent transcript.

The attendance Probation appeal process will be organized by each school site. The process must include the following:

- A committee including at least one teacher, one counselor and one administrator.
- A submission deadline 10 or fewer days prior to the semester end date.
- An appeal committee meeting date after the submission date and prior to semester end.
- Minimum appeal content to include a persuasive essay written by the student, and parent confirmation of notification receipt.
- Written guidelines (Rubric) for committee use to determine the granting or denial of individual appeals.

Students possessing and filing a Chronic Illness Form signed by their physician and verified by the schools nurse will be exempt from academic probation.

The counseling department and Special Education IEP teams of each school will have the ability to request "Special Circumstances" status for individual students. Those requests will be directed to the site Principal or designated Assistant Principal. Upon administrative approval a student granted "Special Circumstances" will be exempt from academic probation.

FLAGSTAFF UNIFIED SCHOOL DISTRICT DISCIPLINE MATRIX

***Parent contact on each office/discipline referral will occur in all instances!**

Violation and Arizona State Statute	1st Offense	2nd Offense	3rd Offense
Alcohol/Drugs: Possession or Use SB 03050; A.R.S. 4-427, 4-244, 13-3401, 3406, 15-345	10 days (reduced to 5 with student assistant program); Police Involvement	10 days to expulsion (District Hearing); Police Involvement	
Alcohol/Drug: Sales SB 03050; A.R.S. 4-427, 4-244, 13-3401; 3406, 15-345	Expulsion (District Hearing); Police Involvement		
Cheating or Smoking Tobacco SB J2000; A.R.S. 36-738-03, 13-3622	RTC (Responsible Thinking Classroom) Consequence	Short term In School Suspension, 1-3 days	Short term Out of School Suspension, 1-3 days
Weapons (Knives, Firearms, Explosive Devices) SB J2000, 13100, A.R.S. 5-215, 13-2911, 15-341, 15-841, 13-3102, 13-3111, 15-342, 15-843	Expulsion (District Hearing); Police Involvement		
Arson SB J2000; A.R.S. 13-1701, 13-1703, 13-1704	Police Involvement, Expulsion Hearing		
School Threat; SB J 2001, 13-2911	Police Involvement, Alternative Placement, Discipline Hearing		
A. Fire Alarms			
B. Bomb Threat			
C. Fire Extinguishers			
Destruction of School Property (e.g. vandalism; loss of property) SB J2400; A.R.S. 13-1602	10 days suspension; Police Involvement	Alternative Placement or Expulsion	
Theft: Money or Property With a Value in Excess of \$200 SB J2400; A.R.S. 13-105, 11, 13-1602, 13-1606	Alternative Education Program to Expulsion (District Hearing); Police Involvement; Restitution will be Required		
Assault/Battery of School Personnel SB J2300; A.R.S. 13-1201, 13-1203, 13-1204	Expulsion (District Hearing); Police Involvement		
Aggression:			
A. Mutual Combat/Fighting; Physical Confrontation- SB J2300; A.R.S. 13-1201, 13-1203, 13-1204, 13-2904	5 to 10 days out of school suspension to Expulsion; Police Involvement	5 to 10 days out of school suspension to Expulsion; Police Involvement	Long term Suspension to Expulsion; Police Involvement
B. Party to a Fight; Promotion of a Fight SB J2300	Possible Police Involvement; RTC Consequence	Police Involvement; Suspension 3-5 days out of school	Long term Suspension 5-10 days out of school
Sexual Harassment/Battery/Pornography SB J2950; A.R.S. 13-1402, 13-1403, 13-1405, 13-1406, 13-1410	Parent Called and Student Conference to District Hearing; District Investigation and Referral to Student Support Service; Possible Police Involvement		
Hazing; Bullying; Intimidation; Harassment SB J2950; A.R.S. 13-2921, 13-1202, 15-2301.	Counseling	Short term 1-3 suspension; Possible Police Involvement	Police Involvement; Long Term Suspension; Alternative Placement
Bus Infractions SB J2450	Per DPS Minimum Standards for School Buses and School Bus Drivers, District Policy & Transportation Policy		
School Policy Violations:			
A. Public Display of Affection SB J2300	RTC Consequences, Counseling	Short term 3-5 days in school suspension	Short term 3-5 days out of School Suspension
B. Truancy SB 11650; A.R.S. 13-302, 15-901			
C. Gambling SB J2300			
D. Party Theft (Less than \$200) SB J2400; A.R.S. 13-105, 11			
E. Negative Group Affiliation SB J2900 & SB J2911			
Electronic Devices SB J3150	RTC Consequences, Counseling; Device is confiscated	Device is confiscated-returned only to guardian	Short term 1-3 days in School Suspension
Insubordination/Noncompliance- SB J2300	Short term 1-3 days of in school suspension	Short term 1-3 days out of school suspension	Long term 5-10 days out of School Suspension; Possible Police Involvement
A. Defiance SB J2300			
B. Disruptions to the Education Process SB J2300			
C. Profanity/Inappropriate Language SB J2300			
Repetitive RTC Referrals SB J2300	Short term 1-3 days in school suspension; Student Study Team Meeting	1-3 days out of school suspension	Alternative Placement; Long Term Suspension; Discipline Hearing
Dress Code Violations SB J2361 & J2360	Warning/Change of clothes	RTC Referral	Short term 1-3 days in School Suspension
Academic Misconduct:	Informal talk up to loss of grade	Possible loss of credit in course, short term 1-3 in School Suspension	Loss of Credit; Short term 3-5 days out of School Suspension
A. Cheating SB J4634			
B. Plagiarism SB J4634			
C. Forgery SB J4634			
D. Misuse of Technology SB 16400	Loss of privileges up to 5 days.	Loss of Privilege -10 days, short term 1-3 in School Suspension	Loss of Privilege - permanent, 1-3 days out of School Suspension
Parking Lot Violations/Reckless Driving SB J2300; A.R.S. 13-1201	Counseling; Loss of Parking/Driving Privileges	Loss of Driving Privileges; Possible Police Involvement; Short term 1-3 days in School Suspension	Long Term Loss of park/drive Privileges; Police Involvement; Alternative Placement
Trespassing SB J2300; A.R.S. 13-1603	Warning; Possible Police Involvement	Police Involvement	Police Involvement

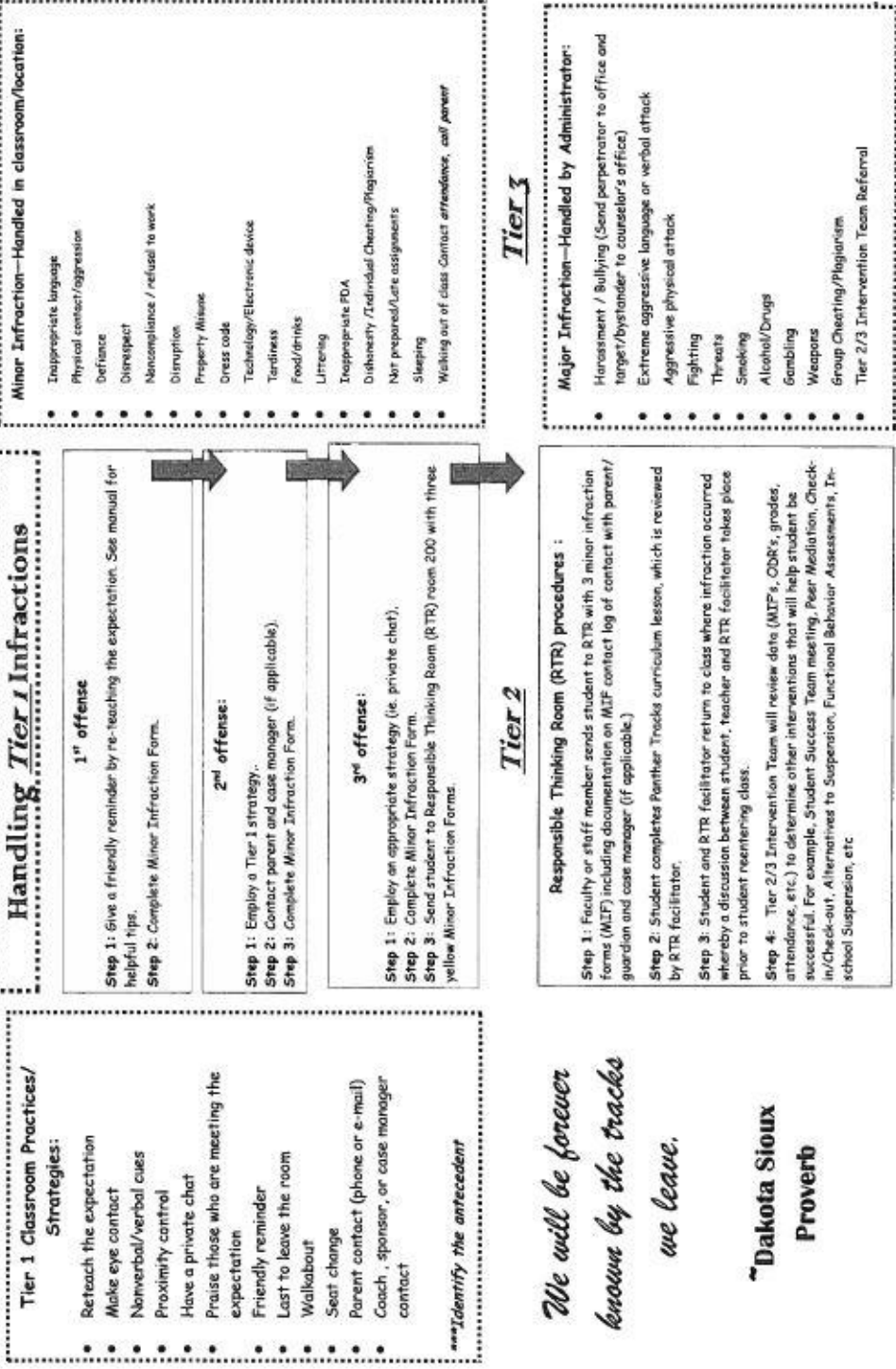


Coconino High School Behavioral Expectations Matrix



Locations →	Classrooms	Hallways	Restrooms	Cafeteria/Eating Areas	Outside Eating Areas	Parking Lots	Events (Gym, Auditorium, Stadium)	Locker Room	Weight Room / Cardio Room	Dances
Respect	<ol style="list-style-type: none"> Be an active listener. Enter and exit courteously. Use appropriate and non-offensive language, volume, and tone. 	<ol style="list-style-type: none"> Honor personal space. Use appropriate and non-offensive language, volume, and tone. Limit PDA (Hug and release). Be kind and courteous. 	<ol style="list-style-type: none"> Use the restroom and flush the toilet. Honor personal privacy. Be kind and courteous. 	<ol style="list-style-type: none"> Use appropriate and non-offensive language, volume, and tone. Be kind and courteous. Say "Please," "Thank you," and "You're welcome." Honor self, others, family, and community. 	<ol style="list-style-type: none"> Use appropriate and non-offensive language, volume, and tone. Keep hands, feet, and objects to yourself. Be kind and courteous. Say "Please," "Thank you," and "You're welcome." Honor self, others, family, and community. 	<ol style="list-style-type: none"> Honor our community through your personal actions. Play music with appropriate language and volume. 	<ol style="list-style-type: none"> Use technology appropriately. Use appropriate and non-offensive language, volume, and tone. Be on appropriate member of the audience. 	<ol style="list-style-type: none"> Use appropriate and non-offensive language, volume, and tone. 	<ol style="list-style-type: none"> Music must be appropriate and non-offensive. Limit PDA. 	<ol style="list-style-type: none"> Music and dancing must be appropriate and non-offensive. Limit PDA.
Responsibility	<ol style="list-style-type: none"> Prepare thoroughly for class. Use technology and electronic devices as directed by teacher. Dress appropriately for the learning environment. Be prompt and attentive. Consume food and drinks in designated eating areas only. 	<ol style="list-style-type: none"> Arrive at destination on time. Move with purpose. Keep walkways clear. Walk on the right. Safety First-headphones and ear buds must be non-visible. 	<ol style="list-style-type: none"> Maintain cleanliness. Promptly return to class. Use facilities appropriately, quickly, and quietly. 	<ol style="list-style-type: none"> Keep food in designated eating areas. Return to class on time. Make healthy nutritional choices. Always walk. 	<ol style="list-style-type: none"> Make healthy nutritional choices. Return to class on time. Think before you act or speak. Keep walkways clear. 	<ol style="list-style-type: none"> Practice and encourage safe driving. Move with purpose. Secure personal items. Park only in designated parking spaces. Keep area clear of graffiti and garbage. 	<ol style="list-style-type: none"> Be courteous and sensitive to personal space. Keep area clean of graffiti, garbage, and personal belongings. Dress appropriately for the environment/event. 	<ol style="list-style-type: none"> Secure personal belongings in a locked locker. Arrive at destination on time. Return materials promptly where they belong. 	<ol style="list-style-type: none"> Clean, maintain, and return all equipment to designated areas. Be aware of others and your surroundings. Think safety - ask if you don't know. Dress appropriately for the environment. 	<ol style="list-style-type: none"> Be aware of others and your surroundings. Dress appropriately for the environment.
Integrity	<ol style="list-style-type: none"> Encourage self and others in academics; maximize every learning opportunity. Practice honesty. Leave it better than you found it. Prevent and report any bullying, emergency, theft, vandalism, inappropriate activity, or unsafe condition. 	<ol style="list-style-type: none"> Be where you are supposed to be. Be truthful and kind when speaking about others. Speak about others. Prevent and report any bullying, emergency, theft, vandalism, inappropriate activity, or unsafe condition. 	<ol style="list-style-type: none"> Prevent and report any bullying, emergency, theft, vandalism, inappropriate activity, or unsafe condition. 	<ol style="list-style-type: none"> Leave it better than you found it. Be truthful and kind when speaking about others. Create a pleasant eating environment. Prevent and report any bullying, emergency, theft, vandalism, inappropriate activity, or unsafe condition. 	<ol style="list-style-type: none"> Leave it better than you found it. Create a pleasant eating environment. Prevent and report any bullying, emergency, theft, vandalism, inappropriate activity, or unsafe condition. 	<ol style="list-style-type: none"> Follow traffic laws and school rules. Prevent and report any bullying, emergency, theft, vandalism, inappropriate activity, or unsafe condition. 	<ol style="list-style-type: none"> Show good sportsmanship. Prevent and report any bullying, emergency, theft, vandalism, inappropriate activity, or unsafe condition. 	<ol style="list-style-type: none"> Prevent and report any bullying, emergency, theft, vandalism, inappropriate activity, or unsafe condition. 	<ol style="list-style-type: none"> Help and encourage others in their workout. Make the most of your workout. Prevent and report any bullying, emergency, theft, vandalism, inappropriate activity, or unsafe condition. 	<ol style="list-style-type: none"> Listen and respond appropriately to speakers and organizers. Prevent and report any bullying, emergency, theft, vandalism, inappropriate activity, or unsafe condition.

CHS Panther Tracks Behavioral Flowchart



We will be forever known by the tracks we leave.

~Dakota Sioux Proverb



Coconino High School Behavioral Expectations (part 1)



Locations → Expectations	Classrooms	Hallways	Restrooms	Cafeteria/ Eating Areas	Outside Eating Areas
Respect	<ol style="list-style-type: none"> 1. Be an active listener. 2. Enter and exit courteously. 3. Use appropriate and non-offensive language, volume, and tone. 	<ol style="list-style-type: none"> 1. Honor personal space. 2. Use appropriate and non-offensive language, volume, and tone. 3. Limit PDA (Hug and release). 4. Be kind and courteous. 	<ol style="list-style-type: none"> 1. Use the trashcan and flush the toilet. 2. Honor personal privacy. 3. Be kind and courteous. 	<ol style="list-style-type: none"> 1. Use appropriate and non-offensive language, volume, and tone. 2. Be kind and courteous. 3. Say "Please," "Thank you," and "You're welcome." 4. Honor self, others, family, and community. 	<ol style="list-style-type: none"> 1. Use appropriate and non-offensive language, volume, and tone. 2. Keep hands, feet, and objects to yourself. 3. Be kind and courteous. 4. Say "Please," "Thank you", and "You're welcome." 5. Honor self, others, family, and community.
Responsibility	<ol style="list-style-type: none"> 1. Prepare thoroughly for class. 2. Use technology and electronic devices as directed by teacher. 3. Dress appropriately for the learning environment. 4. Be prompt and attentive. 	<ol style="list-style-type: none"> 1. Arrive at destination on time. 2. Move with purpose. 3. Keep walkways clear. 4. Walk on the right. 	<ol style="list-style-type: none"> 1. Maintain cleanliness. 2. Promptly return to class. 3. Use facilities appropriately, quickly, and quietly. 	<ol style="list-style-type: none"> 1. Keep food in designated eating areas. 2. Return to class on time. 3. Make healthy nutritional choices. 4. Always walk. 	<ol style="list-style-type: none"> 1. Make healthy nutritional choices. 2. Return to class on time. 3. Think before you act or speak. 4. Keep walkways clear.
Integrity	<ol style="list-style-type: none"> 1. Encourage self and others in academics; maximize every learning opportunity. 2. Practice honesty. 3. Leave it better than you found it. 4. Prevent and report any bullying, emergency, theft, vandalism, inappropriate activity, or unsafe condition. 	<ol style="list-style-type: none"> 1. Be where you are supposed to be. 2. Be truthful and kind when speaking about others. 3. Prevent and report any bullying, emergency, theft, vandalism, inappropriate activity, or unsafe condition. 	<ol style="list-style-type: none"> 1. Prevent and report any bullying, emergency, theft, vandalism, inappropriate activity, or unsafe condition. 	<ol style="list-style-type: none"> 1. Leave it better than you found it. 2. Be truthful and kind when speaking about others. 3. Create a pleasant eating environment. 4. Prevent and report any bullying, emergency, theft, vandalism, inappropriate activity, or unsafe condition. 	<ol style="list-style-type: none"> 1. Leave it better than you found it. 2. Create a pleasant eating environment. 3. Prevent and report any bullying, emergency, theft, vandalism, inappropriate activity, or unsafe condition.

Are you a Pawsitive Panther?



Coconino High School Behavioral Expectations (part 2)



Locations → Expectations	Parking Lots	Events (Gym, Auditorium, Stadium)	Locker Room	Weight Room / Cardio Room	Dances
Respect	<ol style="list-style-type: none"> 1. Honor our community through your personal actions. 2. Play music with appropriate language and volume. 	<ol style="list-style-type: none"> 1. Use technology appropriately. 2. Use appropriate and non-offensive language, volume, and tone. 3. Be an appropriate member of the audience. 	<ol style="list-style-type: none"> 1. Use appropriate and non-offensive language, volume, and tone. 	<ol style="list-style-type: none"> 1. Music must be appropriate and non-offensive. 2. Be mindful of others' capabilities and your own. 	<ol style="list-style-type: none"> 1. Music and dancing must be appropriate and non-offensive. 2. Limit PDA.
Responsibility	<ol style="list-style-type: none"> 1. Practice and encourage safe driving. 2. Move with purpose. 3. Secure personal items. 4. Park only in designated parking spaces. 5. Keep area clean of graffiti and garbage. 	<ol style="list-style-type: none"> 1. Be courteous and sensitive to personal space. 2. Keep area clean of graffiti, garbage, and personal belongings. 3. Dress appropriately for the environment/event. 	<ol style="list-style-type: none"> 1. Secure personal belongings in a locked locker. 2. Arrive at destination on time. 3. Return materials promptly where they belong. 	<ol style="list-style-type: none"> 1. Clean, maintain, and return all equipment to designated areas. 2. Be aware of others and your surroundings. 3. Think safety – ask if you don't know. 4. Dress appropriately for the environment. 	<ol style="list-style-type: none"> 1. Be aware of others and your surroundings. 2. Dress appropriately for the environment.
Integrity	<ol style="list-style-type: none"> 1. Follow traffic laws and school rules. 2. Prevent and report any bullying, emergency, theft, vandalism, inappropriate activity, or unsafe condition. 	<ol style="list-style-type: none"> 1. Prevent and report any bullying, emergency, theft, vandalism, inappropriate activity, or unsafe condition. 2. Show good sportsmanship. 	<ol style="list-style-type: none"> 1. Prevent and report any bullying, emergency, theft, vandalism, inappropriate activity, or unsafe condition. 2. Leave it better than you found it. 3. Show good sportsmanship. 	<ol style="list-style-type: none"> 1. Help and encourage others in their workout. 2. Make the most of your workout. 3. Prevent and report any bullying, emergency, theft, vandalism, inappropriate activity, or unsafe condition. 	<ol style="list-style-type: none"> 1. Listen and respond appropriately to sponsors and chaperones. 2. Prevent and report any bullying, emergency, theft, vandalism, inappropriate activity, or unsafe condition.

Are you a Pawsitive Panther?

Miscellaneous

Dress Code

We believe that the students at the three high schools (Coconino, Flagstaff, and Summit) in the Flagstaff Unified School District are mature individuals who will dress and behave responsibly and professionally. Basic rules of sanitation, safety, neatness and modesty must be observed. Students will be expected to observe modes of dress, styles of hair, and personal grooming, which support the learning environment. The purpose of the dress code is to assure consistency and interpretation is implemented district wide, thus providing ethical treatment for all students.

To maintain the image of the Flagstaff Unified School District and to reinforce attitudes of most parents and students, the following policy guidelines have been adopted by all three high schools.

We strongly encourage each parent/guardian to read the information below and have a discussion with your student regarding the appropriate dress for school.

I. General Guidelines

- Appropriate dress will be required at all school sponsored events including school dances, competitions and activities.
- Students may not wear items that advertise alcohol, drugs, tobacco products, sex, nudity, or which allude to topics inappropriate for school or considered to be offensive to others.
- Religious medallions, medals or beads are acceptable if they do not extend below the belt but may be prohibited in certain classes by teachers as a safety precaution.
- No dress indicating gang affiliation will be tolerated.
- Chains and spikes are not permitted.
- Any personal item including clothing, hair, jewelry or accessories that are deemed as a safety hazard or a hindrance to the educational process, to the school or the classroom will not be permitted.
- The high school dress code applies to all students, male and female.

II. Footwear

- According to Arizona law, footwear must be worn at all times.

III. Pants/Skirts/Shorts

- Are to be worn at the waistline. No sagging will be permitted!
- Large holes in clothes will not be permitted.
- Shorts, skirts, cut-offs, or slits that go above the mid-thigh range are inappropriate at school.
- Undergarments that are visible are inappropriate.

IV. Shirts:

- Must have an appropriate neckline. No cleavage is to be showing: halter-tops, tube-tops and spaghetti strap shirts may not be worn. Exceptions will be made for formal and semiformal events.
- Must have an appropriate length, no bare midriff of any kind is acceptable. Visible undergarments, such as bra straps and underwear are inappropriate.
- Straps that go over the shoulder must be at least the width of a student ID card.

V. Head Coverage:

- Any type of head covering (i.e. hats, stocking caps, visors, bandannas, hair nets and hoods) are not allowed to be worn during the regular school day.
- Religious head coverings may be worn with administrative approval.

Destruction of School Property

(See A.R.S. 15-842)

Students may be held responsible for damage done to district facilities and equipment and may be required to pay for such damage. A student who cuts, defaces or otherwise damages any school property may be subject to disciplinary action.

Upon complaint of the board, the parents or guardians of minors who have damaged school property will be liable for all damages caused by their children or wards.

Snowballing

Because of the danger of breaking car windows and eyeglasses, and the added danger of injuring people, no snowballing is permitted in the parking lots, along the street in front of schools, on school grounds, inside the school or on a school-related activity. Disciplinary action may result from snowballing.

Lost & Damaged Material

Students will be required to pay replacement costs for lost or damaged property and books owned by the district.

Tampering with the Fire Alarm System or Equipment

Arizona Revised Statutes states this as a misdemeanor. In each case the law will be followed.

Smoking

Students may not smoke on school property or in the Drug Free Zone (within 300 feet of school property), or they will be subject to disciplinary action. This includes e-cigarettes, vapor products, and any other synthetic tobacco products. Non-students loitering in the above areas may be referred to law enforcement.

Loitering

Students are not to loiter, either before, during or after school hours, on the school grounds, in the vicinity of the school grounds, or at any neighboring schools. Posted signs may warrant a ticket from police. Skateboarding and rollerblading are not allowed on school property. Students may not loiter in their vehicles or in the student parking lot before, during or after school or at lunch.

Dangerous Weapons in School

No student shall go onto the school premises with a firearm, explosive, knife, or any other dangerous or illegal instrument or a simulated instrument (for example, a toy gun) displayed or represented by the student as a dangerous instrument. No student shall interfere with normal activities, occupancy, or use of any building or portion of the campus by exhibiting, using, or threatening to exhibit or use a firearm, explosive, knife or other dangerous or illegal instrument, or any instrument or simulated instrument represented as a dangerous instrument.

Except as provided below, any student violating this policy shall be suspended for a period of not less than one year or expelled. Authorization by the Governing Board is required for a student to be suspended for more than 10 days or expelled. Please refer to policy J.

Harassment

Purpose

All students in the District have the right to an environment free from all forms of prohibited harassment.

Bullying, Hazing & Threats of Harm

The Governing Board is committed to providing all students and staff with a safe school environment in which all members of the school community are treated with respect. Accordingly, students have the right to be free from any form of bullying, hazing or threat of harm. Students have the right and responsibility to report bullying, hazing and threat experiences, and to have that report processed by a knowledgeable staff member. Students found to be involved in these activities are subject to disciplinary consequences that may include warning, suspension or expulsion from school, depending on the severity of the incidences and/or frequency of offenses. Counseling, mediation, community service and other programs where the student takes responsibility for the action may be used as alternative consequences.

Sexual harassment includes unwelcome sexual advances, request for sexual favors and other verbal or physical conduct of a sexual nature when made by a member of the school staff to a student, when by a student to another, or when made by a student to an adult (including, but not limited to certified or classified staff members, student teachers and parent volunteers) where:

- Submission to such conduct is either explicitly or implicitly made a term or condition of an individual's education,
- Submission to or rejection of such conduct is used as a basis for educational decisions affecting such an individual; or
- Such conduct has the purpose or effect of substantially interfering with an individual's education performance, or creating an intimidating, hostile, or offensive educational environment.

Sexual Harassment may include, but is not limited to:

- Suggestive or obscene letters, notes, invitation, derogatory comments, slurs, jokes, epithets, assault, touching, impeding or blocking movement, leering gestures, or display of sexually suggestive objects, pictures or cartoons.
 - Continuing to express sexual interest after being informed that the interest is unwelcome. (Reciprocal attraction between peers is not considered sexual harassment).
 - Engaging in coercive sexual behavior to control, influence, or affect the educational opportunities and/or learning environment of a student.
 - Offering or granting favors or educational benefits, such as grades, favorable performance evaluations, recommendations, etc. in exchange for sexual favors.
- District policy on harassment shall apply to anyone associated with the district who comes in contact with District students during school hours or at official school activities, and at any time that the behavior could have an adverse impact on the school or the District.

Actions to be taken

Allegations of inappropriate behavior should be reported to any adult staff member at the student's school. All matters involving harassment complaints will remain confidential to the extent reasonably possible. A confidentiality statement will be read to all parties. The confidentiality/retaliation guidelines for the victim, the alleged harasser and witnesses are: "After we have discussed this alleged incident, you need to be aware that this is a confidential conversation and is not to be discussed amongst the student body. This is in your best interest, and we want you to know that teachers, principals, or counselors are available anytime if you feel the need to discuss it."

Allegations of harassment will be documented, and action to address the alleged harassment will be initiated by the building administrator within three school days or five calendar days, whichever comes first.

Action taken by the administrator will be documented. A substantiated charge against a student in the District shall subject that student to disciplinary action, which may include suspension or expulsion.

Special Programs

JOM (Johnson O'Malley Program)

This program seeks to provide Native American students with equal educational opportunities, through federal funds dispersed through the Navajo Tribe. Money is available to fund programs to provide students with supplies and to pay fees for some classes. This money allows these students to participate more fully in both curricular and co-curricular programs.

LINK Crew

Link Crew is a high school transition program that welcomes freshmen and makes them feel comfortable throughout the first year of their high school experience. Built on the belief that students can help students succeed, Boomerang Project's proven high school transition program trains mentors from your junior and senior classes to be Link Crew Leaders. As positive role models, Link Crew Leaders are mentors and student leaders who guide the freshmen to discover what it takes to be successful during the transition to high school and help facilitate freshman success.

More and more studies show that if students have a positive experience their first year in high school, their chance for success increases dramatically. Link Crew provides the structure for freshmen to receive support and guidance from juniors and seniors who have been through the challenges that high school poses, and understand that the transition to a larger school can sometimes be overwhelming.

To learn more about the LINK Crew visit; <http://www.boomerangproject.com/link/what-link-crew>

Peer Mediation through LINK Crew

Do you have a dispute or conflict with another student? Peer Mediators are here to help. They are students who are trained to be neutral third parties and to guide you through the conflict resolution process. To request mediation, fill out a form in the counseling office or obtain one from your classroom teacher. Interested in becoming a mediator?

TAPP (Teenage Parent Program)

This is a short term alternative education program for pregnant and parenting students. Attendance is limited to two semesters and core subjects are completed for high school credit.

NHS Peer Tutoring

This program is provided by National Honor Society members. They provide tutoring in all subjects to students who need additional academic assistance. This is a service project done on a volunteer basis.

National Honor Society

Sophomores with a G.P.A. of 3.6 or higher will be offered applications to NHS.

ALL- STARS

This is a positive peer leadership training program which is open to all students. Participants may choose to be involved in community and school service as well as substance abuse prevention work.

Members, with special training, may become ALL- STAR Trainers (known as ASTs). ASTs help conduct Student Forums, participate in the DARE program, facilitate the annual tri-high school ALL- STAR retreat, and help with other projects. Interested in becoming an ALL- STAR? Contact the counseling department

Title I

Title I, which has been operating since the mid 1960's is the largest federally-funded education program in the country. FUSD receives a little over \$1 million each year and utilizes these funds to provide a variety of programs for academically at-risk students.

Driver Education

FUSD offers five "Driver Education / Behind the Wheel" classes yearly. Class consists of 30 hours of classroom instruction and 6 hours of driving instruction. Students need a "Learner's Permit" (age 15 years and 6 months) for driving instruction. Students can register at the Flagstaff Unified School District office – 3285 E. Sparrow Avenue. To receive a schedule and/or cost information, contact the Community Education Office at (928) 527-6121, business hours: 8-4 pm, Monday through Friday. Students who complete the 36 hours of driver education will receive a certificate which entitles the holder to discounts with many insurance companies (check with your individual insurance agent for discounts).

*Driving instruction scheduled upon completion of classroom instruction.

Academic Letter

Any student, who has maintained a cumulative grade point average of 3.5 or higher at the end of each academic year, will receive either an academic letter or a year pin. Students must have completed two semesters to qualify for this award. Letters and year pins will be awarded during the month of September for the preceding academic year.

After a letter is awarded, a 3.5 cumulative GPA in subsequent years will entitle the student to receive an additional bar for that year.

CHS CLUBS & ACTIVITIES SCHEDULE

CLUBS & ACTIVITIES	SPONSOR	ROOM	DAYS & TIMES	ADDITIONAL NOTES
All Stars	Gaby Garcia	306	Contact Gaby Garcia	
Autos Club	Brian Locke	300	Most Wednesdays During Combined Lunch	
Athletic Training Club	Eric Freas	TR	Every Day After School	
CHS Gay & Straight Alliance	Russ Randall	301	Every Wednesday During Combined Lunch	Promoting Tolerance
CHS National Honor Society	Paula Wright	201	Once A Month	Sophomores with 4.0 GPA & Juniors/ Seniors with 3.6 GPA
CocoNuts Robotics	Christine Sapio	708	Every Day After School and Some Weekends	
Drama Club	Kristie Long	AUD	Every Thursday During Pathways	Performances to be announced
Grand Canyon Youth	Eric Roth	607	Every Other Wednesday During Combined Lunch	
Native American Club	Loreal Scott	800	Every Wednesday During Combined Lunch	
Skills USA STEM Club	Craig Howdeshell	502	Every Friday at 2:30	Science, Technology, Engineering And Mathematics Club
Cross Country Club		715	Every Thursday at 2:45	All students are welcome, even if they do not run on the XC team
CHS Job Club	Russ Randall	301	To Be Determined	
M.E.C.h.A.	Janet Chavez-Vesely	601	Every Wednesday During Combined Lunch	
Fellowship of Christian Athletes	Daniel VanderValk	900	Every Thursday during Combined Lunch	
Skills USA	Laura Locke	308	Every Thursday During Combined Lunch	

Rachel's Challenge Legion of Kindness		TBA	Every Thursday During Pathways	
Art Club	Cheryl Vignoli	503	Every Tuesday After School	
Quidditch Club	Cheryl Vignoli	503	Every Wednesday During Combined Lunch	
Morning Yoga	Theresa Freas	Main Auditorium	Every Tuesday, Wednesday and Thursday at 6:45 a.m.	
Mountain Biking Team	Les Hauer	205	See Mr. Hauer in Room 205	
Outdoor Recreation Program	Les Hauer	205	Every Tuesday from 2:30 – 4:00	
Anti-Tobacco Students	Junior Goh	800	Every Thursday during Combined Lunch	

POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORT (PBIS)

The staff at FUSD High Schools is committed to improving our school culture, improving relationships between school personnel and FUSD families and increasing the success of our students. In this effort we are proud to announce the implementation of the Positive Behavior Interventions and Supports (PBIS) Program. PBIS is a nationally researched and recognized behavioral support program that has been shown to create positive school cultures, increase academic learning time and foster genuine connectedness within school communities. FUSD is using the PBIS model to achieve the common goal of creating a more positive culture in our school through behaviors that will foster Focus, Honor and Success of staff, students and families.

Parents are a critical part of student achievement. As such, we feel it is important that our students and their families know and understand the behavior expectations in FUSD Schools. The Behavior Expectations Chart included in this Handbook is one piece of the PBIS model. It clearly and positively states the expectations. With your support and encouragement, we will be able to increase the number of students demonstrating positive behavior and academic achievement, and reduces discipline referrals.